

**DEPARTMENT OF LABOR  
EMPLOYMENT OPPORTUNITY  
Information Technology Subject Matter Expert (EU 32)**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on current exam lis.

**Location:** Department of Labor, 200 Folly Brook Boulevard, Wethersfield, CT 06109

**Job Posting No:** 542

**Hours:** 8:30 a.m. to 4:00 p.m. (35 hours weekly)

**Salary:** \$77,916 approximate annual salary and full benefits package\*

**Closing Date:** July 18, 2013

**Eligibility Requirement:** Candidates must be on the current exam list administered by Department of Administrative Services. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**EXAMPLES OF DUTIES:** Provides architectural leadership and guidance for the Agency in the Network/Server Infrastructure area and ensures architecture is consistent with Agency's long-term direction. Designs and develops robust and scalable computer networks and controls and ensures Agency-wide implementation of those controls; Responsible for establishing telecommunication standards (LAN/WAN); Provides infrastructure leadership input into business and technology strategy processes to create value; Counsels technical leaders in information and infrastructure matters; Works with IT Security to performs network (LAN/WAN) architecture and risk assessments for new projects, services and lines of business; Prepares proposals, presentations, network/server specifications, charts, diagrams and recommends technology. Monitors project deadlines and budgets; Responsible for designing equipment configuration prototypes (e.g., network software, hardware and servers); Organizes and implements product education and awareness for technical and business staff as needed; Creates physical, conceptual and logical network designs; Develops and recommends network securities and participates in the creation of disaster recovery game plans; Responsible for developing and implementing solutions for any ongoing network problems and devises ways to track or report network ability, capacity and reliability; Coordinates network operations, repairs, maintenance and upgrades, and installation of new equipment; Conducts meetings to communicate with customers and staff to determine needs; Collaborates with Vendors and describes design specifications to test teams; Develops and implements network solutions and coordinates activities with designers; Leads all network technology expansion or upgrade projects and enhances computer-user efficiency and effectiveness by adjusting network sizes to meet volume demands or capacity; Monitors and analyzes network performance to detect problems and figure ways to improve the network; Evaluates network/server design to determine whether Agency needs were met effectively; Participates in the creation of network/server requirements, standards, policies and other network/server artifacts; Provides expertise to architect solutions that provide appropriate levels of performance, scalability, reliability, and cost efficiency; Mentors staff as needed; Participates in business requirements sessions with business users and other technical resources; Analyzes trends and researches technologies; Acts as a leader and advocate of technology, including coaching, training, and career development to project implementation team members; Assists management in IT Staffing process, estimating project costs, timelines and resource requirements.

**Preferred Skills and Ability:** Very strong technology background required with 9+ years of large converged network and hardware experience. Knowledge of transmission technologies and WAN protocols (e.g., FTP, ISDN, xDSL, ATM, VPN, Frame Relay, etc.); Experience in Active Directory, Communication Service provider (CSP), Dynamic Host Configuration Protocol (DHCP), Broadband Services, eBusiness Network Architecture; Enterprise Operating Systems (e.g., Windows NT, Netware, Solaris, etc.), Ethernet, Fiber Distributed Data Interface (FDDI) and Internet Protocols; Strong presentation skills, decision making, negotiation, strategic thinking and planning skills; Must thoroughly understand how applications affect the functions of a business area; Experience working with Windows (all types) and extensive knowledge of network management, engineering disciplines and operating systems; Ability to quickly specify, architect and build (or manage the development) of highly scalable network components; Must be adept and network performance and capacity planning; Design modeling experience a plus; General knowledge of CMS products (i.e., FileNet, SharePoint) required; Experience and presence to interact with and present to executive management and other internal and external stakeholders; Adept at leadership and proposing, implementing and managing business and technical change; infrastructure systems support and application development. Must possess a very strategic mindset; Ability to develop high-level tactical road-maps for the delivery of IT strategies and solutions; Ability to invoke and leverage resources across the Agency to meet project objectives; Familiarity with project management principles (time/cost estimation) and software development methodology (e.g., Agile, XP, RUP, etc.); Ability to work on all phases of complex network assignments; Ability to work effectively with clients, IT Management, and peers as a team player; Strong interpersonal and communication skills to interact and influence staff at all levels; Must be organized, detail-oriented, self-motivated, disciplined, professional and a team player.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a State of Connecticut Application for Examination or Employment (CT-HR-12) and the Connecticut Department of Labor Pre-Authorization and Release form (immediately follows this job announcement) which includes a statement regarding the Guide to the Code of Ethics for Public Officials and State Employees. Current state employees are required to submit their last two service ratings. The CT-HR 12 can be downloaded from the DAS website at <http://www.das.state.ct.us/cr1.aspx?page=13>. Applications not received or postmarked by the above closing date will not be considered. Missing or incomplete application material will not be considered. Submit via mail to:

**Department of Labor/Human Resources Office  
200 Folly Brook Boulevard  
Wethersfield, CT 06109  
FAX (860) 263-6699**

**\*\*Please note:** If you are choosing to fax your application, it is not necessary to also send an original copy. Due to the large number of expected applicants we cannot confirm receipt of application materials. Please do not call concerning your application.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.

CONNECTICUT DEPARTMENT OF LABOR  
Pre-Employment Screening – Authorization and Release

Completion of this form is voluntary; however, if consent to obtain this information is not given, it may have an adverse effect on your employment opportunities with the Connecticut State Department of Labor.

Applicant's Name (Last, First, Middle): \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone Number: (     ) \_\_\_\_\_

I, the undersigned, recognize and understand that this constitutes my consent and authorization to disclose or furnish any relevant and necessary information or records to the Department of Labor concerning my character, employment, or military service as may be necessary for a determination of my suitability for employment with the Connecticut State Department of Labor.

This authorization is executed with the full knowledge and understanding that the Labor Department will take measures to protect the aforementioned information against unauthorized disclosure to any parties not having a legitimate need for it in the discharge of the official business of the Department.

I hereby RELEASE any respondent from any and all liability for damages resulting from a decision by the Department not to employ me on account of compliance, or any attempts at compliance with this authorization, except for any damages resulting from knowingly providing false or misleading information or records about me.

A copy of this authorization shall be as effective and valid as the original. This authorization shall be valid for twelve (12) months from the date of my signature.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Applicant

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As a candidate being considered for employment at the Department of Labor, I have reviewed a copy of the Guide to the Code of Ethics for Public Officials and State Employees.

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Signature of Applicant

A copy of the Guide to the Code of Ethics for Public Officials and State Employees may be obtained at the following link:

[http://www.ct.gov/ethics/lib/ethics/guides/2012/public\\_officials\\_and\\_state\\_employees\\_guide\\_december\\_2012\\_rev.pdf](http://www.ct.gov/ethics/lib/ethics/guides/2012/public_officials_and_state_employees_guide_december_2012_rev.pdf)

**\*\*Important note: Any modifications to this form will NOT be accepted.**